



****NOTICE OF JOB OPENING****

Job Title: Information Technology Director	Department: Information Technology
Classification: Exempt	Hours/week: 40
Pay Range: \$230,375 - \$322,525	Location: Rohnert Park, CA
Reports to: Executive Director of Tribal Administration	Type: Full-time
APPLICATION CLOSING DATE: Wednesday, May 21, 2025 @ 5:00 p.m., PST	

Mission Statement: The Federated Indians of Graton Rancheria Tribe exists to exercise its inherent sovereign powers, customs, and traditions; to perpetuate its unique Native heritage; to preserve and protect the rights and privileges of the Tribe; to establish justice in the conduct of tribal affairs; to work for the social and economic betterment of all Tribal Citizens, and to foster the value of education.

Position Purpose: The Information Technology (IT) Director is responsible for the leadership and management of FIGR's Information Technology (IT) operations. The IT Director is responsible for directing all aspects of the day-to-day IT operations, developing strategies and operational enhancements to established processes as they relate to maintenance, support, and security for all FIGR systems. The IT Director must work collaboratively with interdepartmental staff, vendors, citizens and contractors to ensure the department provides efficient and effective technical services to the Tribal government operations.

Please see Job Description on our [website](#) for full job details.

Qualifications: A combination of experience and education may be acceptable.

Experience:

- Ten (10) years of IT, computer technology, cyber security or related experience.
- Five (5) years of management/leadership experience.

Education:

- Bachelor's degree in business administration, computer science, MIS or related field.

License/Certification:

- Must possess a valid driver's license and be insurable under the Tribe's policy.

Preferred Qualifications:

- Master's degree in IT or related field.
- Computer Certifications.
- Tribal Government experience.

Background and Pre-employment testing:

Must successfully clear pre-employment testing, including, but not limited to a criminal background check, fingerprinting, and drug and alcohol screening.

Benefits:

FIGR offers a healthy, engaging work environment with a competitive benefit package that includes, medical, dental, vision, and 401K Plan, paid holidays, PTO, Life insurance, Long-Term Disability Insurance, Healthcare FSA, Dependent Care FSA, and meal card. Voluntary supplemental insurance offered through AFLAC.

To Apply: Submit a cover letter, resume and [Tribal Employment Application](#) detailing your education and experience related to the position advertised. Applications can be submitted to: Jobs@gratonrancheria.com or to the mailing address below:

Federated Indians of Graton Rancheria
Attention: Human Resources
6400 Redwood Drive, Suite 300
Rohnert Park, CA 94928

FIGR CITIZENS AND INDIAN PREFERENCE WILL APPLY

The Federated Indians of Graton Rancheria is a federally recognized Indian Tribe and, in accordance with the Tribe's human resources policies, has adopted and implemented a Tribal and Indian Preference Employment Statute. Pursuant to this Statute, Federated Indians of Graton Rancheria shall give preference in hiring in the following order of priority: (1) Citizens of the Federated Indians of Graton Rancheria, (2) All Native Americans who are members of or affiliated with a California Indian Tribe with ties to Marin and Sonoma Counties, (3) All Native Americans who are members of or affiliated with any other California Indian Tribe, and (4) All other Native Americans who are members of a Federally Recognized Indian Tribe.

Applicants asserting American Indian preference must submit verifying information, such as written confirmation of tribal membership, Certificate of Degree of Indian Blood, or other documentary evidence.