



****NOTICE OF JOB OPENING****

Job Title: Cultural Monitor – Tolay Lake	Department: Cultural Resources
Classification: Non-Exempt	Work Hours: Monday-Friday, 8:00 a.m. to 5:00 p.m.
Pay Range: \$18.00 - \$24.00 per hour	Location: Rohnert Park, CA
Reports to: Tribal Heritage Preservation Officer	Type: Full-time
APPLICATION CLOSING DATE: Tuesday, September 7, 2021, at 5:00 p.m. PST	

Mission Statement: *The Federated Indians of Graton Rancheria (FIGR) exists to exercise our inherent sovereign powers, customs and traditions; to perpetuate our unique native heritage; to preserve and protect the rights and privileges of our Tribe; to establish justice in the conduct of Tribal affairs; to work for the social and economic betterment of all citizens; and foster the value of education.*

Position Purpose:

The Cultural Monitor acts as the Tribal staff representative between Federal, State, Public, and County agencies projects and the FIGR THPO. The Cultural Monitor will be assigned to development/construction projects to participate and obtain firsthand knowledge of archaeological excavations and construction in areas that are known to have cultural significance or have the potential for cultural deposit. The Cultural Monitor is responsible for the protection and preservation of tribal sacred sites and strives to avoid unnecessary impacts or disturbances which may lead to the desecration of cultural sites. This position is assigned to projects primarily at Tolay Lake Regional Park and areas nearby in relationship to the Lake.

Please see Position Description on our [website](#) for full job details.

Benefits:

FIGR offers a healthy, engaging work environment with a competitive benefit package that includes, medical, dental, vision, and 401K Plan, paid holidays, PTO, Long-Term Disability Insurance, and meal card. Voluntary supplemental insurance offered through AFLAC.

Background and Pre-employment testing:

Must successfully clear pre-employment testing, including, but not limited to a criminal background check, fingerprinting, and drug and alcohol screening. In addition, applicants must successfully pass a pre-employment COVID-19 test prior to beginning employment. FIGR requires all employees to be fully vaccinated against COVID-19 and its variants; all employees must provide proof of vaccination prior to employment.

Must possess valid driver's license and be insurable through the Tribe's policy.

To Apply: Please visit our Career Portal at: [i.FIGR:Career Search \(saashr.com\)](https://saashr.com). Click on "Career Opportunities" then click on the job title in the menu on the left. Click "Apply for Job." Or, you can apply by Email or Mail. To do so, submit a cover letter, resume and [Tribal Employment Application](#) detailing your education and experience related to the position advertised. Application materials (cover letter, resume and Tribal Employment Application) can be submitted to: Jobs@gratonrancheria.com or to the mailing address below:

Federated Indians of Graton Rancheria
Attention: Human Resources
6400 Redwood Drive, Suite 300
Rohnert Park, CA 94928



FIGR CITIZENS AND INDIAN PREFERENCE WILL APPLY

The Federated Indians of Graton Rancheria is a Federally Recognized Indian Tribe and, in accordance with the Tribe's human resources policies, has adopted and implemented a Tribal and Indian Preference Employment Statute. Pursuant to this Statute, Federated Indians of Graton Rancheria shall give preference in hiring in the following order of priority: (1) Citizens of the Federated Indians of Graton Rancheria, (2) All Native Americans who are members of or affiliated with a California Indian Tribe with ties to Marin and Sonoma Counties, (3) All Native Americans who are members of or affiliated with any other California Indian Tribe, and (4) All other Native Americans who are members of a Federally Recognized Indian Tribe.

Applicants asserting American Indian preference must submit verifying information, such as written confirmation of tribal membership, Certificate of Degree of Indian Blood, or other documentary evidence.