



****NOTICE OF JOB OPENING****

Job Title: Youth Worker II	Department: TANF
Classification: Non-Exempt	Work Hours: Part-Time
Salary Range: \$20.00 - \$25.00 per hour (DOE)	Location: Rohnert Park

Position Summary:

The Federated Indians of Graton Rancheria's Tribal TANF Program of Sonoma and Marin Counties serves needy Indian families with temporary cash assistance and supportive services. Youth Worker II provides direct service to youth participants with an additional responsibility to assist program coordinators with planning of programs and services. Similar to Youth Worker I, outstanding candidates will be passionate about youth development, possess special skills or interests that they are enthusiastic to share, such as artistic or athletic abilities, math comprehension, or have experience working with children of all ages. Youth Worker II will assist in the implementation of all Youth and Family Programs and Services and those in collaboration with other community-based programs.

Minimum Qualifications

- ❖ *Bachelor's Degree in Child Development (or related field) or working towards degree in Child Development (or related field)*
- ❖ *OR 2-4 years progressive experience working with youth*
- ❖ *OR equivalent combination of education and formal work experience*

Other Qualifications:

- ❖ Assist in planning and implementation of all programs and services to meet program missions and goals
- ❖ Group leadership skills, understanding of group dynamics
- ❖ Experience in organization planning and supervising activities based on development needs of youth
- ❖ Provide transportation in company vehicles to and from program sites.
- ❖ Actively communicate to supervisors, staff and program participants about projects and services
- ❖ Maintain a safe and clean environment for youth at all times using professional judgment
- ❖ Assist department with administrative duties; accurate attendance reporting, phone calls, copies, mailings, etc.
- ❖ Assist in all Youth and Family department programs and services as needed

Benefits: Must meet eligibility requirements

To Apply: Please submit a Tribal Employment Application with your resume and a cover letter detailing your education and experience related to the position advertised. Visit our website at www.gratonrancheria.com to download a copy of the application. Email complete application packet to:

jobs@gratonrancheria.com or mail to
Federated Indians of Graton Rancheria
Attention: Human Resources
6400 Redwood Drive, Suite 300, Rohnert Park, CA 94928
POSITION OPEN UNTIL FILLED

FIGR CITIZENS AND INDIAN PREFERENCE WILL APPLY

Preference in hiring is given to: (1) Qualified Federated Indians of Graton Rancheria Citizens; and (2) qualified American Indians in accordance with Title 25, U.S. Code, Section 472 and 473. Applicants asserting American Indian preference must submit verifying information, such as written confirmation of tribal membership, Certificate of Degree of Indian Blood, or other documentary evidence. **Reasonable accommodations will be given to qualified disabled applicants pursuant to Section 501 of the Rehabilitation Act of 1973, 29 U.S. Code 791, Title 29, and the Americans with Disabilities Act**